



Rhapsody Community Award Checklist

To nominate a community for the Rhapsody Community Award, **the community must meet the following award eligibility criteria:**

- be prepared to provide input to help RhPAP host an award presentation event
- have engaged in health workforce attraction and retention work
- have not received an RhPAP / Rhapsody Community Award within the last six years
- be located outside of the Census Metropolitan Area (CMA) boundaries of Calgary or Edmonton with a population of fewer than 15,000. (Exceptions to the CMA boundary criteria will be considered on a case-by-case basis if requested before submission of the nomination.)

You will need to supply the following information as part of a nomination for the Rhapsody Community Award:

- Name and contact information for primary nominator (If primary nominator is from outside of the community of the nominee, a secondary nominator from within the community must be included for the nomination to be eligible.)
- Name of contact person and contact information for the nominee
- A description of why the nominee is deserving of the award
- Any relevant media reports, pictures, etc. that help to support your nomination (This information is welcomed, but not required.)
- Confirmation that the nominee agrees to be nominated and that, by agreeing to be nominated, if the nomination is successful, the nominee consents to participate in the award presentation event, to appear in a video tribute celebrating the award recipient, and to the use of their image in RhPAP promotions.
- Confirmation that, if the nomination is successful, community members are prepared to help RhPAP plan and host an award presentation event and consent to appear in a video tribute celebrating the award recipient and to the use of their images in RhPAP promotions.
- At least three letters of support that describe the efforts of the community to attract and retain health professionals and the obstacles the community had to overcome in their attraction and retention efforts.
- Among these letters of support, there should be:
 - one letter from a community organization (as evidence of community support)
 - two letters from groups or individuals other than the nominator
 - additional letters of support are welcomed, but not required

For more information or to complete your application, visit RhapsodyAwards.ca