



Rhapsody Health-care Heroes Award Nomination Checklist

Individual Rhapsody Health-care Heroes Award nominees must meet the following award **eligibility criteria**:

- be an active member of one of Alberta's regulated health professions
- have lived and practised in the same rural Alberta community (that meets the location criteria listed below) for at least six consecutive years
- have not received an individual Rhapsody Award in the last six years

Team Health-care Heroes Award nominees must meet the following award **eligibility criteria**:

- team includes active members of at least one of Alberta's regulated health professions
- all team members practise and the majority live within the rural Alberta communities they serve and these communities meet the location criteria listed below
- team has not received a Rhapsody Health-care Heroes Team Award within the last six years

The rural Alberta community in which the nominee (individual or team) lives and practises must meet the following eligibility criteria:

- be located outside the Census Metropolitan Area (CMA) boundaries of Calgary or Edmonton (Exceptions to this criterion will be considered on a case-by-case basis if requested before submission of the nomination.)
- have a population of fewer than 15,000 people

You will need to supply the following information about the nominee (individual or team) as part of a nomination for the Rhapsody Health-care Heroes Award:

- Name and contact information for primary nominator (If primary nominator is from outside of the community of the nominee, a secondary nominator from within the community must be included for the nomination to be eligible.)
- Contact person and contact information for the nominee
- A description of why the nominee is deserving of the award including involvement in innovative projects and/or patient experience improvement or team-building initiatives

Continued on opposite page

Nomination criteria continued...

- Any relevant media reports, pictures, etc. that help to support your nomination (This information is welcomed, but not required.)
- Confirmation that the nominee agrees to be nominated and, by agreeing to be nominated, if the nomination is successful, the nominee consents to participate in the recognition event, to appear in a video tribute celebrating the award recipient, and to the use of their image in RhPAP promotions.
- Confirmation that, if the nomination is successful, the nominator/community is prepared to either help RhPAP plan an award presentation event or, with funding provided by RhPAP, plan and host a health professional appreciation or health fundraising event of which the award presentation will be a part and consents to appear in a video tribute celebrating the award recipient(s), and to the use of their image in RhPAP promotions.
- At least three letters of support that describe the nominee's notable commitment to the community and local service groups including involvement in innovative projects and/or patient experience improvement or team-building initiatives, how that commitment and involvement has improved your community, the obstacles the nominee has overcome to achieve their contributions, and any relevant anecdotes, narratives, or testimonials. These letters of support should include the following:
 - a letter from a community organization (as evidence of community support)
 - a letter from a health professional or health administrator in or near the community who can speak to the nominee's health-care background, experience, contributions, and scope of practice*
 - a letter from a group or individual other than the nominator who can speak to the nominee's community involvement and/or volunteer work outside of health care
 - additional letters of support are welcomed, but not required

**Please note:* The letter from the health professional should include a description of the following, if applicable:

- how the nominee goes above and beyond to provide health care in their community
- how the nominee works within a multidisciplinary team environment to provide health-care services in their community
- the involvement of the nominee in training students and colleagues (including other health professionals on the team) and/or in the attraction and retention of other health professionals to the community
- any programs, education initiatives, innovations, etc. that the nominee has championed or introduced to the community

For more information or to complete your application, visit **RhapsodyAwards.ca**