

# Rhapsody Physician Award Nomination Checklist



To nominate a physician for the Rhapsody Community Award, they must meet the following award eligibility criteria:

- have lived and practised in the same rural Alberta community for at least ten consecutive years
- not have received an individual RhPAP / Rhapsody Award within the last six years

The rural Alberta community in which the physician lives and practises must meet the following eligibility criteria:

- is located outside the Census Metropolitan Area (CMA) boundaries of Calgary or Edmonton (Exceptions to this criterion will be considered on a case-by-case basis if requested before submission of the nomination.)
- has a population of fewer than 15,000 people

You will need to supply the following information about the nominee as part of the nomination for the Rhapsody Physician Award.

- Name and contact information for the nominee
- Length of time the nominee has lived in the community
- Length of time the nominee has practised in the community
- A description of why the nominee is deserving of the award
- Any relevant media reports, pictures, etc. that help to support your nomination (welcomed, but not required)
- Confirmation that the nominee agrees to be nominated and, by agreeing to be nominated, the nominee consents to participate in the recognition event, to appear in a video tribute celebrating the award recipient, and to the use of their image in RhPAP promotions if the nomination is successful.
- Confirmation that, if the nomination is successful, the nominator/ community is prepared to help plan and host a health professional appreciation event or health-care fundraising event of which the award presentation will be a part and consents to appear in a video tribute celebrating the award recipients, and to the use of their image in RhPAP promotions
- At least three letters of support that describe the physician's notable commitment to the community and local service groups, how that commitment has improved your community, the obstacles the physician has overcome to achieve their contributions, and any relevant anecdotes, narratives, or testimonials. These letters of support should include the following:
  - a letter from a community organization (as evidence of community support)
  - a letter from a health professional or health administrator in or near the community who can speak to the nominee's medical background, experience, contributions, and scope of practice\*
  - a letter from a group or individual other than the nominator who can speak to the nominee's community involvement and/or volunteer work outside of medicine
  - other letters of support are welcomed, but not required

*Please note:* The letter from the health professional should include a description of the following if applicable:

- the nominee's practice interests and the scope of medical care they provide in their community (e.g. obstetrics, cardiac stress testing, geriatrics, etc.)
- how the nominee has played an active role as a member of a multidisciplinary health-care team and / or as a health-care administrator in their community (e.g. Medical Home Model, facility operations, clinic administration, PCN participation, etc.).
- the nominee's involvement in training medical students, residents, and colleagues (including other health professionals on the team) and/or in the attraction and retention of other health professionals to the community.
- any programs, education initiatives, innovations, etc. that the nominee has championed or introduced to the community.

For more information or to complete your application, visit [RhapsodyAwards.ca](http://RhapsodyAwards.ca)